

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: Field Work I

Code No.: ED 109

Program: EARLY CHILDHOOD EDUCATION (E.C.E.)

Semester: FIRST

Date: SEPTEMBER 1993 Previous Date: SEPTEMBER 1992

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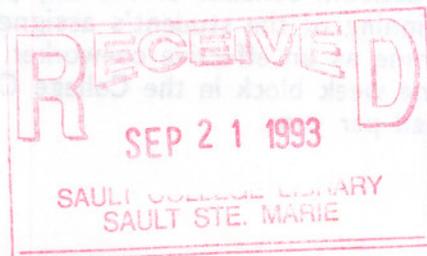
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APPROVED:

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Date

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## COURSE DESCRIPTION

This course is designed to orient students to the various facets of the Early Childhood Educator's role. Through this supervised field practicum the student is exposed to a range of teaching and caregiving duties for a group of young children. Skills, knowledge, and attitudes gained enable the student to consistently demonstrate the competencies expected of a beginning student teacher.

## GOALS – Semester I

1. To evaluate the student's personal qualities and general suitability as a potential teacher.
2. To develop a professional attitude, professional behaviour and relationships.
3. To help the student develop an awareness of the roles of an Early Childhood Educator.
4. To show enjoyment in a settings for young children.
5. To develop in the student an awareness of various safety and health hazards in a setting for young children.
6. To interact effectively with co-workers.

## OBJECTIVES – Semester I

1. The student will demonstrate such personal qualities as reliability, good health and stamina, a professional appearance and attitude, initiative, dependability, responsibility, and a beginning awareness of the needs of young children.
2. The student will demonstrate an ability to be flexible in responding to changes in routines and schedules in the field placement setting.
3. The student will acquire an awareness of various safety and health hazards which might arise in a centre for children. Good common sense is essential.
4. The student will develop an ability to look objectively and realistically at his/her own performance and progress.

## METHODOLOGY

Field practicum consists of one day per week in an assigned placement setting. A one week block at the beginning of the student's assigned placement will aid in the student's assimilation into the programme as an effective co-worker. In addition, students will be scheduled, on a rotational basis, for a one week block in the College Child Development Centre. There will be one such block week scheduled per year.

**NOTE:**

The student will take responsibility for keeping an accurate record of hours worked and completed "activity requirements", at each placement and for completing the established procedures for evaluation of progress at mid-term and at the end of the placement. Guidelines for professionalism and fulfilling responsibilities must be followed.

**TEXT:** Creative Activities

**EVALUATION PROCEDURES**

1. a) At the beginning of the placement, present the Supervising Teacher with the appropriate completed forms including: **Time Sheet** (listing expected dates of placement), **Introductory Sheet** (detailing student information), and a signed **Confidentiality Form** and a **Progress Review Form**.
  - b) Request on-going feedback from the placement Supervisor Teacher.
  - c) At midterm and end of term submit a completed form **one week prior** to the scheduled evaluation date
  - d) Discuss the evaluation comments with the supervising Teacher and sign the evaluation form in her presence. (Your signature means that you have read and understand the completed evaluation).
  - e) If you disagree with any part of the evaluation, your reasons are to be written down on the form with your signature next to your comments.
  - f) If a student misses more than the allowable 3 days, she/he must fill out the appropriate form(attached) and have it approved by a member of the ECE faculty and by the placement.
2. Field praacticum is considered to be a job placement thus reliability and responsibility for actions are emphasized. refer to Field Placement Policies for further details.

The student has three days sick leave **per year** and any time missed other than this is to be made up on her/his own time, scheduled through the field supervisor. The student must take responsibility to notify his/her placement when unable to report in at the scheduled time. If the contact person is not notified of an absence, then a penalty of **one week make-up per day missed will apply.**

3. Students on a one week block in the C.D.C. **must** schedule a meeting with the assistant supervisor the week prior to the scheduled block week. Calls to set up the meeting time must be made on the Monday. The purpose of the meeting is to discuss requirements and expectations to be met in the block placement. A block placement evaluation form will be completed at the end of the week.
4. If an evaluation is not satisfactory and/or an "R" grade is received, that segment or semester must be repeated. If an "R" is received, the placement hours accumulated will not be counted in the student's total and must be repeated. The student must successfully complete Semester I.

### COLLEGE GRADING POLICY

- A+ = 90-100%
- A = 80- 89%
- B = 70- 79%
- C = 60- 69%
- R = Repeat (Less than 60%)

### SPECIAL NOTES

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities) are encouraged to discuss required accommodations confidentially with the instructor.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of students.

# EARLY CHILDHOOD EDUCATION FIELD PLACEMENT MAKE-UP DAYS CONSENT FORM

STUDENT: \_\_\_\_\_

PLACEMENT: \_\_\_\_\_

DAYS MISSED: \_\_\_\_\_

SCHEDULED DATES  
FOR MAKE-UP DAYS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF STUDENT: \_\_\_\_\_

ACTIVITIES TO BE  
COMPLETED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CONSENT OF PLACE-  
MENT SUPERVISOR: \_\_\_\_\_

CONSENT OF ECE  
COORDINATOR: \_\_\_\_\_

SIGNATURE OF  
PLACEMENT SUPERVISOR  
UPON COMPLETION: \_\_\_\_\_

PROCEDURE (OVER)

